



FINANCE MANAGER

City of Coachella, California

Salary: \$110,804.62 - \$134,593.06 annually.

plus generous benefits and 4/10 work schedule

The City of Coachella, located at the eastern edge of the world-famous Coachella Valley and within Riverside County, covers 32 square miles, serves over 47,000 residents, and is 130 miles east of Los Angeles. Incorporated in 1946, the City has 72 full time employees, and owns and operates its own Water Authority and Sanitary District.

The City is seeking an experienced, detail-oriented professional to serve as Finance Manager. This is a new position for a growing department with flexibility in work structure and task assignments. The Finance Manager position specifically oversees utility billing, tax administration, grant reimbursement tracking, treasury oversight/reporting, development deposit accounts, and reports to the Finance Director. This position oversees six staff and has two direct reports (Billing Supervisor oversees four customer service representatives and reports to the Finance Manager). The Finance Department currently has an Accounting Manager who reports to the Finance Director and oversees primary accounting functions. General audit and budget preparation activities are split between the Finance Manager, Accounting Manager, and Finance Director in a collaborative effort. Initial efforts will be focused on the implementation of SB998, completing a comprehensive fee structure and updating policies and procedures.

EDUCATION AND EXPERIENCE: Graduation from an accredited four-year college or university with major coursework in accounting, finance, business, law, or public administration, and five (5) years of higher level (senior accountant, financial analysis, accounting/finance supervisor or any equivalent position demonstrating a degree of progression and increased responsibility to a level that would be considered suitably skilled to demonstrate this position is a reasonable next progression in career development) specialized experience in a related field, including three (3) years of supervisory experience. A Master's degree is highly preferable. Licenses and Certifications: Valid California class C driver's license with satisfactory driving record and automobile insurance. A Certified Public Accountant (CPA) license or Certified Public Finance Officer (CPFO) certification is preferred.

DEADLINE TO APPLY: Open until filled. Please visit our website at: www.coachella.org to complete the required online application. EOE.