



## **ASSISTANT COUNTY EXECUTIVE OFFICER**

County of Imperial

El Centro, California

Salary: \$144,096 - \$175,200 Annually

Under the direction of the County Executive Officer, assist with the overall management of County Government; prepare, present and monitor the County budget; serve on various committees and agencies to enhance County growth and improvement; supervise non-elected Departmental Directors, and administrative staff of the County Executive Office, as assigned; provide administrative oversight for assigned departments directed by elected officials.

**EDUCATION AND EXPERIENCE:** Any combination equivalent to: Bachelor's degree in Public Administration, Business, Public Finance or a related field and four years administrative or executive experience in public or private employment involving planning, organizing, executing, budgeting and directing various programs. Master's degree preferred.

**LICENSES AND OTHER REQUIREMENTS:** Valid California driver's license.

**APPLICATIONS MAY BE FILED ONLINE AT:** <https://www.governmentjobs.com/careers/imperialcounty/> County of Imperial Human Resources 940 W. Main Street Suite 101 El Centro, CA 92243 Phone: 442-265-1148 Fax: 442-265-1167.

Application Deadline: 12/8/2022