



City of  
**Livingston**  
California

**COMMUNITY DEVELOPMENT DIRECTOR**

City of Livingston, California

Salary: \$105,801.86 - \$128,602.82 Annually

**MISSION** The mission of the Community Development Department is to (1) implement the City's General Plan; (2) conduct planning studies and prepare long-range plans; (3) provide professional residential, commercial, and industrial planning services to City applicants, the Planning Commission, and City Council; (4) conduct plan checks; issue building permits and inspect buildings and other public structures; and (5) assist the Police Department in providing code enforcement services to protect property values and the health, safety, and welfare of the community. **THE POSITION** The Community Development Director is responsible for overseeing, supervising, managing and participating in all activities of the Community Development Department, including short and long range planning, development and administration. The Director will manage and administer processes for relatively large and complex projects and guide and direct staff on processing the more routine applications and inquiries. The ideal candidate will be a hands-on working manager, a collaborative and team oriented professional, and someone with a heart and passion for making a difference by addressing community needs. The selected candidate should be someone who demonstrates a high level of integrity, is responsive and results oriented, is effective in assisting applicants to successfully navigate application processes, and ensures quality projects while maintaining economic viability. The Community Development Director will play a critical role in updating and development of the General Plan goals, policies and programs. Address important community issues such as new growth, traffic, community health, social justice, and environmental protection. The General Plan is a pivotal opportunity to shape the future of Livingston.

**BACKGROUND** The City of Livingston is seeking an experienced individual to serve as the City's Community Development Director. The position oversees the Community Development Department and reports to the City Manager. It is an outstanding opportunity for someone seeking a public service position where they can truly make a difference. The Community Development Director is a key member of a dedicated leadership team that is planning and implementing a wide range of improvements to address needs in the community.

**QUALIFICATIONS** The City of Livingston is seeking someone who has a strong knowledge and background in all areas of planning. Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities is: Bachelor's degree in City Urban and Regional Planning, Architecture, Urban Design and Economics or a related field. Five years of increasingly responsible experience in public planning, zoning, permitting, redevelopment and economic development analysis, administration, enforcement and consultation. Master's degree in Planning and AICP membership is desirable but not required

**HOW TO APPLY** The deadline to apply is Monday, September 11, 2023 Employment applications can be downloaded at Employment Application | Livingston CA ([cityoflivingston.org](http://cityoflivingston.org)) or picked up at City Hall - Monday thru Friday from 8:00 am to 4:30 pm at 1416 C Street Livingston, CA 95334. To be considered please submit a City of Livingston employment application, your resume, cover letter, and three professional references, who will not be contacted in the early stages of the process. By email to [acruz@livingstoncity.com](mailto:acruz@livingstoncity.com) in person, or by mail to City of Livingston, 1416 C Street Livingston, CA 95334. Direct questions to Arcelia Cruz; Human Resources at: 209 394-5522 or [acruz@livingstoncity.com](mailto:acruz@livingstoncity.com) Go to our website Job Openings | Livingston CA ([cityoflivingston.org](http://cityoflivingston.org)) to learn more about the position.