



CONTROLLER

East Bay Municipal Utility District

Oakland, California

Salary: \$167,724 - \$254,388 annually

Plus Excellent Benefits + Retirement

EBMUD is seeking a highly skilled and experienced Manager to join the Finance Department team. As the Controller, you will be responsible for managing and overseeing all aspects of the Accounting Division, including financial accounting, reporting, and internal controls. Your role as Controller requires exceptional leadership, analytical abilities, and a dedication to fostering a culture of accountability within your team. By leveraging these qualities, you will play a critical role in driving the financial success and sustainability of the organization. Key Responsibilities: 1. Finance and Accounting Leadership • Establish and manage division key performance indicators (KPIs) to measure and track financial performance, operational efficiency, and other critical metrics. • Identify and champion opportunities for process improvements and automation and implement changes to streamline financial processes, enhance efficiency, minimize errors, and reduce costs. • Proactively identify and resolve systemic roadblocks to efficiency and effectiveness, collaborating with cross-functional teams to implement solutions. • Stay updated on industry best practices and emerging financial trends to drive innovation. 2. Team and Division Management • Lead and mentor an accounting team of 40 professionals, including five direct reports. • Set clear performance expectations, individual goals, and development plans for direct reports and oversee and guide the process for the full division. • Foster a collaborative and inclusive team culture that prizes accountability and continuous improvement. • Collaborate with colleagues to develop Accounting's operating budget and then monitor budget performance, including operating, labor and contract costs to develop Accounting's operating budget and then monitor budget performance, including operating, labor and contract costs. 3. Accounting and Reporting • Manage all accounting functions, including general ledger, accounts payable, accounts receivable, payroll, fixed assets, and systems. Ensure accuracy, compliance, and adherence to financial regulations, laws, and accounting standards, including GAAP and GASB requirements and GFOA best practices. • Prepare and present accurate and timely financial statements, reports, and analyses to senior management, the Board of Directors, and external stakeholders. • Oversee external audits and manage the relationship with auditors, providing necessary documentation and resolving any audit findings. • Evaluate, maintain and improve robust internal controls to ensure compliance with regulatory requirements and safeguard EBMUD's assets.

Desired Qualifications and Skills: • Bachelor's degree from an accredited college or university. • Proven experience (minimum 10 years) in progressively responsible financial roles, including five years as a manager or in leadership roles. Strong knowledge of accounting principles, financial reporting, and internal controls. • Excellent analytical and problem-solving skills, with the ability to interpret complex financial data and provide strategic insights. • Proficient in financial management systems and software (e.g., Oracle, SAP, or similar platforms). • Demonstrated leadership abilities with a track record of managing and developing high-performing teams. • Exceptional communication skills, both written and verbal, with the ability to effectively present financial information to non-financial stakeholders. • Strong ethical standards and a commitment to integrity and transparency.

APPLICATION AND SELECTION PROCESS To be considered for this position, please submit the following by 5:00 pm on Friday, September 15, 2023: • Cover letter explaining your interest and how your background matches the position, its responsibilities, and the desired skills and qualifications. • A resume that reflects the years and months of relevant positions held as well as the size of staff you have managed. • Responses to the supplemental questions listed in brochure. (Link to the brochure- https://www.ebmud.com/download_file/22889/0) • The names of four work-related references Forward your materials to: By mail: East Bay Municipal Utility District Human Resources Department ATTN: Vincent James, Manager of Recruitment and Classification 375 11th Street, MS #603 Oakland, CA 94607-4240 By E-mail: resumes@ebmud.com Please note: EBMUD requires all employees to provide written proof of vaccination. Those employees with sincerely held religious beliefs or valid medical reasons, as determined by EBMUD, will be exempt from vaccination requirements. Contact EBMUD Human Resources, Employee Services Division, at (510) 287-0764 for additional questions. EBMUD is an Equal Opportunity Employer: Females/Minorities/Veterans/Disability www.ebmud.com Job Hotline: (510) 287-0735