



DIRECTOR OF ANIMAL CENTER

City of Fresno, California

SALARY: \$11,958 - \$18,878/month

Be part of the City of Fresno's new Animal Center Department! The Director will be part of the collective and strategic planning in staffing the new state of the art clinic and developing the program, while embodying the goals, innovation, and animal care compassion that the City Manager envisions for the center and the community.

Reporting to the Office of the City Manager, the Director will oversee the day-to-day activities of the center, providing oversight and support in the development and implementation of department policies and procedures, and managing current issues and priorities. The Director will make critical decisions to resolve emergency situations and to ensure the continuity of services and operations. The director is responsible for fulfilling key objectives, directing and leading animal center staff, developing and managing the department budget, ensuring compliance with all local, state and federal laws and regulations, ensuring high quality animal care, and ensuring the cleanliness and maintenance of the center. The incumbent will work directly with the staff, volunteers, City Manager and key stakeholders in furthering the department goals and objectives.

The ideal candidate should possess knowledge in animal care services such as field and kennel operations, volunteer and adoption programs, and public relations. In addition, qualified candidates must possess: any combination of education and experience that has provided the knowledge, skills and abilities necessary for an Animal Center Director may be considered qualifying. A typical way of obtaining the required qualifications is to possess five years of increasingly responsible directly related management experience, including three years at the supervisory level, and a Bachelor's degree in public or business administration, or related field. A Master's degree is highly desirable.

To pursue this phenomenal career opportunity, please visit our website at www.fresno.gov/jobs. To apply, please complete an employment application and upload your letter of interest, resume, and five work-related references. This recruitment is Open Until Filled and may close at any time. Applications will be reviewed and a select group of candidates will be invited to interview. Applicants deemed to have the most relevant qualifications will be referred for further consideration. First consideration of applications: Week of April 8, 2024.

If you have any questions regarding this position, please feel free to contact Sandra Chavez Martin, Assistant Director at: (559) 621-6988 or by email: Sandra.chavezmartin@fresno.gov