



GRANTS ANALYST

San Bernardino County Transportation Authority

\$6,906.75 - \$10,360.17 Monthly

\$82,881.00 - \$124,322.00 Annually

Under general direction, tracks grant opportunities and communicates grant opportunities with appropriate internal and local jurisdiction staff, assesses the potential for grant funding and chance of success, determines the need for consultant assistance, and oversees the preparation and prioritizing of grant applications. Some grant requests require development of projects that can be near "shovel ready" in order to be competitive for funding. While the COG does not conduct site assessments or project development/engineering work to prepare projects for grant funding, this position may encourage and facilitate work by local jurisdictions to position grant applications to be more competitive. This position is involved in management of assigned projects, programs, contracts, grants, funds, and/or budgets; and ensures compliance with federal, state, and local laws and regulations governing assigned program(s); and performs related duties as assigned.

Equivalent to graduation from an accredited four-year college or university with major coursework in business or public administration, urban planning, public policy, environmental science, political science, finance, or a closely related field; and five (5) years of increasingly responsible analytical or administrative experience in a field related to assigned program/area of responsibility.

Possession of, or ability to obtain, a valid California Driver's License and proof of automobile liability insurance by time of appointment. Position may require pre-employment background investigation, physical and drug test.

APPLY IMMEDIATELY: Open Until Filled. Visit our website at: www.gosbcta.com for more information and to apply. An equal opportunity employer.