



DIRECTOR OF PUBLIC WORKS

City of Goleta

Goleta, CA

\$204,032.71 - \$260,403.19 Annually

\$17,002.73 - \$21,700.27 Monthly

The City of Goleta seeks a Director of Public Works that provides leadership and management to the Public Works Department. The Director is responsible for the planning, organization, and administration of Department projects and programs; provides professional and technical assistance to the City Manager, City Council and applicable Commissions and Advisory Committees; represents the Department in matters relating to private development, transportation, capital projects, parks and open space, street maintenance, engineering and environmental programs; oversees the performance of complex, advanced level engineering and project management for a variety of complex transportation and/or public works projects; interacts with other City departments, outside agencies, businesses, contractors and the public; serves as a member of the City's executive team and performs other duties as assigned.

Essential duties and responsibilities include but are not limited to: Provides professional leadership to the development of all Public Works programs. Makes recommendations to the City Council and other boards and commissions as necessary. Plans, develops, directs, manages, oversees and implements departmental policies, goals, objectives and priorities. Plans, directs, coordinates and organizes all public works activities. Interprets City regulations and codes and applicable laws and provides technical assistance to staff and commissions. Directs the acquisition, planning, construction, improvement and maintenance of all areas and facilities that are the responsibility of the department. Participates in the development and implementation of the Capital Improvement Program and Budget. Serves as technical advisor to the City Manager and City Council on public works matters; develops comprehensive recommendations for management use. Responds to and resolves citizen inquiries and complaints. Meets with the public in small and large groups to discuss City public works policies, practices and problems. Develops and implements policies and procedures to improve the efficiency of the organization and achieve objectives of the Department; interprets, explains and assures compliance with policies, rules and procedures. Supervises and participates in the preparation and administration of the department budget. Coordinates public works activities with other City departments and with outside agencies. Actively participates in the City disaster response program. Participates in labor relations activities. Selects, supervises, trains and evaluates professional, technical and clerical subordinates. Selects, trains, motivates and evaluates assigned personnel; provides or coordinates staff training; works with employees to address deficiencies and implement discipline procedures. Performs related duties as assigned.

Minimum Qualifications include: Education - Equivalent to a Bachelor's degree from an accredited college or university with major course work in civil engineering. Experience - A minimum of ten years of experience in public works engineering and construction management, including contract administration, plan review, coordination of funding sources experience, with at least three years of lead supervisory and project management responsibility.

Apply online at: www.cityofgoleta.org by August 19, 2024. The first round of interviews is tentatively scheduled for the week of September 9th.