



CITY MANAGER

City of Boca Raton, Florida

The City of Boca Raton is offering an expected salary range of
\$300,000 - \$350,000.

DOQ

Excellent Benefits:

The successful candidate will also receive a competitive Executive Benefit package which includes comprehensive healthcare for single and dependent coverage, a generous leave program, and professional development opportunities. Retirement plan options are available for either a defined contribution 401(a) plan or a defined benefit pension. Relocation expense reimbursement may be negotiable.

The City of Boca Raton invites your application to serve as the next City Manager for the second largest city in Palm Beach County Florida serving over 100,000 residents and 14,000 businesses within its 30 square miles. This Atlantic coast city is a thriving part of South Florida's "Gold Coast," offering world class entertainment, dining, and luxury shopping. The subtropical climate allows an active lifestyle with year-round enjoyment of the coastline, Intracoastal Waterway, 49 parks, private and municipal golf courses, and lakes. The City is also home to the Boca Raton Museum of Art and hosts community events and festivals throughout the year in its downtown amphitheater. The City is currently celebrating its Centennial in 2025. The Boca Raton City Charter establishes a Council-Manager form of government with a five- member governing body. The Mayor and City Council members are elected at large on a non-partisan basis. The City Council and Mayor's terms are three years, staggered, and limited to two consecutive terms. The next election in the City is in March 2026. For full details please review the full position brochure, available on the Mercer Group Associates website under Current Searches.

ABOUT THE POSITION The City Manager is appointed by, and serves at the pleasure of the City Council. The City Manager is responsible for assuring effective management of all City operations and provides the link between the City Council and City staff. The City Manager is entrusted with broad executive authority to oversee all City operations, services, and departments.

A bachelor's degree in public administration, business administration, or a related field is required. A master's degree is preferred. At least ten years of progressively responsible experience in municipal administration, five of which have been in a city/county of at least 75,000 population, including executive leadership, is required.

The City of Boca Raton seeks a proven, dedicated, experienced leader for the position of City Manager. The ideal candidate will bring a collaborative approach, high ethical standards, and a passion for excellence in public service. The ideal candidate will be a relationship builder, strategic thinker and proven manager who brings deep knowledge of public service operations, finance, and policy implementation. The ideal candidate will: • Bring extensive experience managing large, complex municipal operations with professionalism and accountability • Demonstrate inspiring, visionary leadership across organizational systems • Exhibit a high level of political acumen and diplomacy, with the ability to work effectively with elected officials to implement policy direction • Possess superior communication skills and a transparent, inclusive leadership style • Excel at leading cross-functional teams and managing change in a fast-paced and evolving environment • Be fiscally astute, with a track record of leading and managing complex balanced operating and capital budgets • Demonstrate strong contract negotiation skills and familiarity with procurement and legal settlement processes • Be highly skilled in organizational development, personnel management and labor relations • Value innovation and embrace modern technologies to improve service delivery and operational efficiency

TO APPLY Resumes, cover letters and a list of five professional references with email and phone contact information should be sent via email by 11:59 pm on May 31, 2025, to citymanagersearch@bocaraton-fl.gov.

Confidential inquiries may be directed to David Deutsch, Senior Associate, Mercer Group Associates, at daviddeutsch610@gmail.com, and 301.343.6033 Prior to the public in-person interviews of finalists, individual City Council members have the option to conduct individual phone interviews and/or face-to-face interviews with candidates and may exercise that option. The City of Boca Raton is an Equal Opportunity Employer and observes all applicable State of Florida Sunshine Laws.